

IDA VISTA HOUSING CO-OPERATIVE

1.Applicant:

Last name

First name

Date of birth (D/M/Y) _____

Street address: _____

Town/City _____ Province _____ Postal code _____

Phone: (home) _____ (work) _____

Email : _____

2.Co-applicant:

Last name

First name

Date of birth (D/M/Y) _____

Street address: _____

Town/City _____ Province _____ Postal code _____

Phone: (home) _____ (work) _____

Email : _____

Relationship to applicant: _____

3. Other household members

| Last name | First name | Female/male (F/M) | Date of birth (D/M/Y) |
|-----------|------------|-------------------------------------------------------|--------------------------|
| | | F <input type="checkbox"/> M <input type="checkbox"/> | |
| | | F <input type="checkbox"/> M <input type="checkbox"/> | |
| | | F <input type="checkbox"/> M <input type="checkbox"/> | |
| | | F <input type="checkbox"/> M <input type="checkbox"/> | |
| | | F <input type="checkbox"/> M <input type="checkbox"/> | |

4. Unit

What size of unit do you require? 2 BDRM OR 3 BDRM (circle one)

Do you require an accessible unit? Yes No

5. Housing background

Current Address: _____

Have you lived at your current address for more than two years? Yes No

Current Landlord's Name: _____ Phone: _____

*If you have lived at your current address two years or less, please give your previous address, landlord's name and phone number.

How much do you pay in rent each month? \$ _____/mth

If you pay for utilities, how much do you pay? \$ _____/mth

6. Designated Parking Spots needed (MAX.2) _____

7. Pet policy - The co-op has a pet policy that allows 2 four legged animals

What types of pets do you have? Cats: _____

Dogs: _____ Breed? _____

8. How did you hear about our Co-op?

9. Household income

Please give us a monthly before-tax income (**gross income**) of each household member.

| Name of household member | Source of income: check one | | | Gross income each month | UCTB |
|--------------------------|-----------------------------|---------------|-------|-------------------------|-----------------------------|
| | Income Assistance | Self-employed | Other | | Universal Child Tax Benefit |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

You will need to provide proof of this income, if the co-op calls you for an interview.

List 3 References: (no family members)

| Name | Contact Number | Relation |
|------|----------------|----------|
| | | |
| | | |
| | | |

Employment Information

Applicant

Employer Name: _____

Name of Supervisor: _____

Contact Number: _____

How long have you been employed with this company? _____(yrs)_____(mths)

****Note: you will need to provide copies of your last 3 pay stubs upon interview***

Co-Applicant

Employer Name: _____

Name of Supervisor: _____

Contact Number: _____

How long have you been employed with this company? _____(yrs)_____(mths)

****Note: you will need to provide copies of your last 3 pay stubs upon interview***

If any Applicant is Self-Employed or have a Home Based Business, please provide the following information.

Name of business: _____

Work Number: _____

How long have you been self employed? _____(yrs)_____(mths)

****Note: Proof of income must be provided (invoices or financial statements)***

Signatures

We understand that only the members of Ida Vista Housing Co-operative may live in the co-op and we apply for membership, as set out below.

We understand that, if the co-op accepts us for membership and offers us a unit, we must buy a share purchase of \$1500 for the principal member and \$10 for the associate member.

If accepted into membership, we agree to be bound by and to comply with the Rules, occupancy agreement and policies of the co-op in force and as amended from time to time.

We declare that all the information in this application is correct. We give the co-op permission to verify any or all of this information, and to do a landlord check and a credit check. We understand that acceptance of membership depends on the co-op obtaining satisfactory results from a credit check.

Signatures of all household members who are at least 19 years of age.

****Note: The personal information protection statement is to be signed with this application form.***

(Signature of Applicant)

Date: _____

(Signature of Co-Applicant)

Date: _____

FAQ'S:

How long do I have to wait for a unit?

Unfortunately, there is no way to determine when a unit would become available. Your submitted application will be kept on a waitlist, but tenancy is not on a first come first serve basis.

Will I be eligible for a unit after I submit an application?

No, there is an interview process and only selected applicants will be considered for those interviews. Tenancy is NOT guaranteed.

How long does my application stay on file?

Every 6 months, a person from the membership committee should contact all waitlist participants to see if they are still wanting to be eligible for an upcoming unit, should one become available. Those who aren't, their application is discarded.

Is a housing charge subsidy available?

No, housing charge subsidy is not available.

Is the co op considered low income housing?

No, we are not low income housing. We are a housing co operative. Yes, the housing charge is affordable. There is a minimum income requirement and we consider employment, other income & references.

Can I drop off an application in person?

At this time, applications are only accepted through email or Canada Post submission only. You can download and print the pdf version of our application from our website, located under the contacts tab.

www.idavistacoop.com

Or submit through mail to: Ida Vista Co Op Housing PO Box 10003 RPO Piccadilly Plaz. Salmon Arm, BC V1E 3B9

What happens after I email my application?

Upon receiving your emailed application, it is then forwarded to the membership committee for review. You will receive an email confirmation that it was received and submitted.

I sent in an application more than a year/s ago, how come I have not been contacted?

Any applications submitted before August 2018, should be resubmitted. There were many changes made and we have since developed a new process. We apologize for any inconvenience